

HR

Payroll | Simplify personnel management and HR support

Heartland HR provides the infrastructure, tools and personal support businesses need. Heartland HR helps to improve employee management, protect your business, and keep you in compliance with HR guidelines and labor laws.

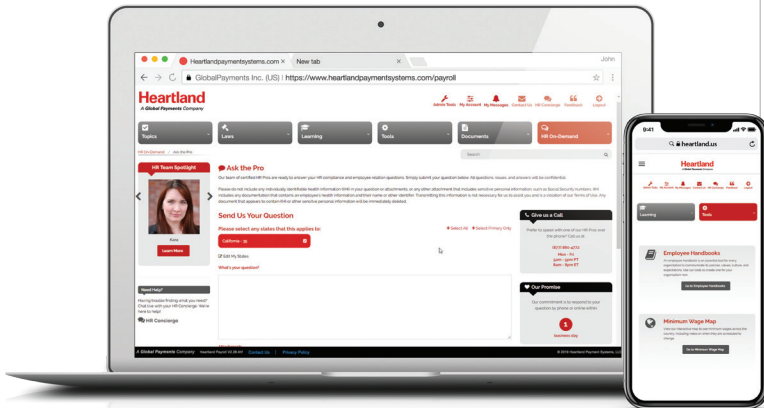
Benefits

- Time-saving** by simplifying records management.
- Secure, anytime, anywhere access** from any internet-enabled device.
- Reduces the expense** of manual data entry, errors and paper.
- Integrated with Heartland Payroll** to allow access to all HR tools through a single log-in.
- Drives your workforce towards strategic objectives**, while keeping you compliant with laws and regulations.

Features:

HR Support

- **Live Support:** HR on Demand feature provides personalized service from a SHRM certified HR professional when you need help understanding labor laws and regulations, ensuring your policies are compliant or addressing tough employee issues.
- **HR Support Center:** A single source for critical HR materials, including job descriptions, customizable forms, company policies, training materials and more. Email alerts keep you current on laws, regulations and court decisions that could affect your business.
- **Employee Handbook:** Engage our live HR professionals to customize the Employee Handbook that is right for your business.



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Human Resource Information System (HRIS)

- **HR Tracking:** A built-in electronic employee file system securely stores data in the cloud, including employee personal data, certifications, trainings, reviews and more.
- **Communications Portal:** You can post companywide announcements for employees to see when they log in, and provide access to important information such as employee handbooks and links to provider websites. Employees can conveniently access a self-service portal to view and make changes to select payroll information. All employee changes and requests are sent automatically to management for approval.
- **HR Reporting:** By maintaining one employee record, Heartland HR reduces reporting complexities. You store and track all employee information in one location, from which you create reports.

Labor Law Posters

- **State and Federal Postings:** Receive current state and federal labor law posters to display in your workplace. Get alerts when changes occur and download updated posters. Annually receive new labor law posters.
- **Compliance Updates:** Get all the tools, visibility, and reporting you need to manage your compliance efforts. Receive alerts and guidance to keep you informed of important laws such as Fair Labor Standards Act (FLSA) and the Affordable Care Act (ACA).

Heartland

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